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Mr. Bannerman.

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▉▉▉▉▉▉▉▉▉ **Some** points you may want to cover in your discussion with

1. Role of the IP Board and its Chairman

    a. At the first meeting of the IP Board which
        Chuck chaired he said he planned to meet
        with each of the Deputies to get from them
        some notion of how they feel about the role
        of the IP Board, its chairman, and the
        general subject of ADP management in the
        Agency. You may want to get from him some
        feeling for what he understands his charter
        from Mr. Helms and Colonel White to be.

    b. How does he see his role as Deputy Director,
        PPB in relation to his role as Chairman of
        the IPC. And you might want to give him
        your views on the relationship or the split
        between these two roles.

    c. We need to intensify the emphasis on the
        planning and programming and de-emphasize
        budgeting aspects of PPB, particularly as
        it relates to information processing
        activities.

    d. We need to focus on the problem of managing
        the activities which use computers as
        opposed to managing computers themselves —
        the point which was made in Colonel White's
        memorandum of 13 October 1969 to the
        Deputies on the subject of managing infor-
        mation processing. Nothing has been done
        in an Agency context to implement the
        principles set forth in that memorandum.
        One Memorandum, dated 21 April 1970, has

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been issued by Colonel White on the
subject of approvals concerning acqui-
sition of ADP equipment which focuses
on hardware and dollar levels of
approving authority. Another memoran-
dum focusing on remote terminals is
being drafted. A third memorandum
focusing on systems engineering services
is about ready to be issued. All of
these focus on hardware and cost.
Nothing has been done about the real
guts of Colonel White's 13 October
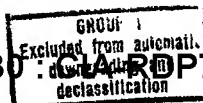memorandum.

2. **IP Staff - IP&E Team**

I believe I mentioned at a noon meeting that
the concept of the Information Processing
Staff as a separate element within OPPB has
been abandoned. They plan that its members
will function as the Information Processing
and Exploitation (IP&E) Team of OPPB. I do
not know whether this is good, bad, or indif-
ferent. The separation of roles is fictional
in any case because the same people perform
both functions. I am troubled by having
Support information processing blanketed into
the IP&E category - if that indeed will follow -
because in my opinion it just does not fit.
We need clarification more than we need to
superimpose a haze over what is already foggy.

3. **ADP Policy Issuances and Procedures**

a. We should get away from the proliferation
of memorandums to implement ADP policy
and procedure and begin developing a body
of regulatory material.

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b. We need a more systematic way of dealing
with ADP proposals which require
Colonel White's approval. At the present
time proposals from DDS Offices will come
to me and Mr. Coffey or you. We may, and
probably will, go back to the office with
questions. If we approve, the proposal
will go to Colonel White who will send it
to PPB. The IP Staff (or IP&E Team) will
examine it and ask further questions of
the office. The proposal then may be sub-
mitted to the IP Board and other Board
members may have questions requiring that
we go back to the office. In the process
the office making the proposal may have
to cover the same ground three or four
times and if it has been included in an
earlier program submission the office
presumably will have been required to
respond to cross examination in the pro-
gram - budget cycle. We need to simplify
this process in a systematic way.

c. We need to have some way to ensure that
proposals get the same scrubbing and that
the same criteria for approval are applied
to proposals regardless of Directorate
origin. OCS hardware and software plans
should be scrutinized with at least the
same intensity as is applied to RID, NPIC,
or CRS. Automatic dissemination proposals
emanating from CRS should be looked at just
as hard as proposals for automated communi-
cations terminals (ACT) are looked at in
the Office of Communications and maybe
someone at the Agency level should look at
both of these and decide whether we should
allow two separate systems of this sort
to be developed.

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> d. Problems of this kind raise the question of the need for a staff competence at the Agency level. The Information Processing Board can raise questions but they have noone to turn to to analyze the problems in depth and produce a reasonable justification and reoommendation for proceeding in one direction or another.
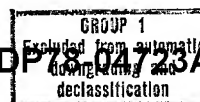
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> e. ████████ has repeatedly offered to the Information Processing Board the idea of a highly competent technical staff at the Agency level and I have repeatedly endorsed it but noone has picked it up and done anything about it. In this connection it would be useful if you could find the time to read the long memorandum I sent to you on 26 May 1970

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> on the subject of managing records and information processing aativities before you have this conversation with ████████

4. SIPS Briefing

An in depth briefing on the SIPS program should be included as a part of the "reading in" process Chuck is going through. It might be helpful if you acknowledged that progress with the SIPS program is slow but the reasons for this as you understand them are acceptable; that the success of the SIPS program continues to be one of the most important projects in the Support Directorate and the Agency; that we need to have people in PPB who understand it thoroughly and have some sympathy for it rather than people who are content to sit back, take pot shots, and wait for it to fail.

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5. Computer Security

   Technical security in the ADP world will be
   a matter of interest to ▆▆▆▆ and you may   25X1A
   or may not want to say anything about that
   in the light of your recent conversations
   with Oz.

6. Other

   You may want to refer to ▆▆▆▆▆▆   25X1A
   departing paper to see whether it contains
   anything you would like to discuss.

7. Chuck plans to talk to the IPC's
   individually after he talks to the deputies.
   You may prefer to leave some of the topics
   outlined above for me to discuss when my
   turn comes.

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                        ▆▆▆▆▆▆▆▆▆▆
                 Chief, Support Services Staff

DDS/SSS/RHW:rf   (14 July 1970)

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